

Wings Trading E order System

飛騰行網上訂單確認系統

更新日期: 2013.07.01



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操作流程



更新事宜

1. 供應商須於訂單首次發出日期 (Issue date) 起計3個工作天內 接受/提出訂單修訂
2. 系統將按照供應商首次確認之工廠交貨日期作為評估訂單準時度表現之基準
3. 如未有於限期內收到供應商之回覆, 系統將按原訂訂單日期作為評估基準; 任何於限期後確認之出貨日期修訂只用作付運操作用途。

第1步: 下載訂單



供應商收到由飛騰行發出之“訂單電郵”后點擊訂單位置, 從飛騰行的網站下載訂單

收件者: Ken Ko_ISD
副本:
主旨: Sales@longrichfactory.com

E-Order Notice 訂單清單 (包括新訂單及未被廠方確認的訂單)

Purchase Order:
Long Rich Factory (長發工廠)

首次發出日期 (Issue date) 起計
3個工作天內 接受/修訂訂單

Status	PO NO	BU	Response	Issue Date	Remark to Supplier
New Submit	1812-PO04035R01	1815	Response	2012.05.7 上午 11:00:00	
New Submit	1812-PO04004R02	1815	Response	2012.05.7 上午 11:00:00	已修訂走貨日期
Resend	1812-PO04022R01	1812	Response	2012.05.6 下午 04:00:00	
Resend	1812-PO04019R01	1815	Response	2012.05.6 上午 04:00:00	

please click PO NO to see Purchase Order

please click Response to confirm / Reject PO

點擊 這裡下載
訂單電子檔



訂單電子檔 (範本)

Windows Internet Explorer
ftp://ftp.wings.hk/KH03/1811-PO10182R01.pdf

Block B, 1st Floor, Chuan Yuan Factory Building, 342 Kwun Tong Road, Kowloon, Hong Kong SAR.
Tel: 852-22086322 Fax: 852-27961331

Wings Trading (HK) Co., Ltd.

Page : 1
Print Date : 2011.11.09
Order Date : 2011.10.12
Purchase Order No. : 1811-PO10182
No. of Revision :
Business Unit : 1812
Staff Name : Kevin Tam
Ext. 152

Purchase Order

To Supplier :
Long Rich Factory
18/F Kwai Fai N.T.

Terms of Delivery : FOB Hong Kong
Payment Terms : By cheque 14 days after goods receipt
Cus. Abbrev : BOVICTUS

Cus. Order No. : 102313

Wings Product# (Component#) / Seller Item No. / Cus. Item # /	Description	Quantity	Unit Cost HKD	Disc. (%)
B15123.101 (15123.101)	Amoeba - Brush, small, black	Xxxxx PC	xxxxx PC	

已完竣

Microsoft... Monitoring... Wings P... 2 Microsoft... Microsoft Ac... ftp://ftp.wing... 下午 02:04

Wings

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第2步: 訂單確認 – 接受 或 要求修訂

收件者: Sales@longrichfactory.com
副本:
主旨: Wings Trading Eorder System



E-Order Notice

Purchase Order:

Long Rich Factory (長發工廠)

Status	PO NO	BU	Response	Issue Date	Remark to Supplier
New Submit	1812-PO04035R01	1815	Response	2012.05.7 上午 11:00:00	
New Submit	1812-PO04004R02	1815	Response	2012.05.7 上午 11:00:00	已修訂走貨日期
Resend	1812-PO04022R01	1812	Response	2012.05.6 下午 04:00:00	
Resend	1812-PO04019R01	1815	Response	2012.05.6 上午 04:00:00	

please click PO NO to see Purchase Order

please click Response to confirm / Reject PO

點擊 這裡 連結 電子訂單確認書
(Wings E Order Confirmation System)



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訂單確認 (範例1 – 接受訂單)

Wings E Order Confirmation System
電子訂單確認書

Email: SalesManager@longrichfactory.com

PO Number: 1812-PO04035R01

Accept / Request for change: 1 Accept

Issue (Price) Price remark:
 Price

Issue (Qty) Quantity remark:
 Quantity

Issue (Date) Date remark:
 Date

Terms and Condition Accept

Terms and condition details: http://www.wings1990.com/PO_TERMS_T268.html

Attachment: 瀏覽...

2 Submit Form

如对这PO有很多修改的要求, 请下载PO后, 在PO上面直接修改, 并上传这文档供我们参考.

打開**訂單確認書**后, 如
訂單沒有問題, 請:

1. 點擊“接受”
2. 點擊“Submit Form”



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訂單確認 (範例2 – 要求修訂)

Wings E Order Confirmation System
電子訂單確認書

Email * SalesManager@longrichfactory.com

PO Number: * 1812-PO04035R01

Accept / Request for change: * **1** Request for change ▾

2

Issue (Price)	Price remark:
<input checked="" type="checkbox"/> Price	Item XXX, Unit Price -> US\$ 0.45
Issue (Qty)	Quantity remark:
<input checked="" type="checkbox"/> Quantity	Item XXX, Qty --> 8000 PCs
Issue (Date)	Date remark:
<input checked="" type="checkbox"/> Date	Item XXX, Delivery Date --> 2012.7.15

Terms and Condition * Accept

Terms and condition details: http://www.wings1980.com/PO_TERMS_7268.html

Attachment: **3** 瀏覽...

如对这PO有很多修改的要求, 请下载PO后, 在PO上面直接修改, 并上传这文档供我们参考.

4 Submit Form

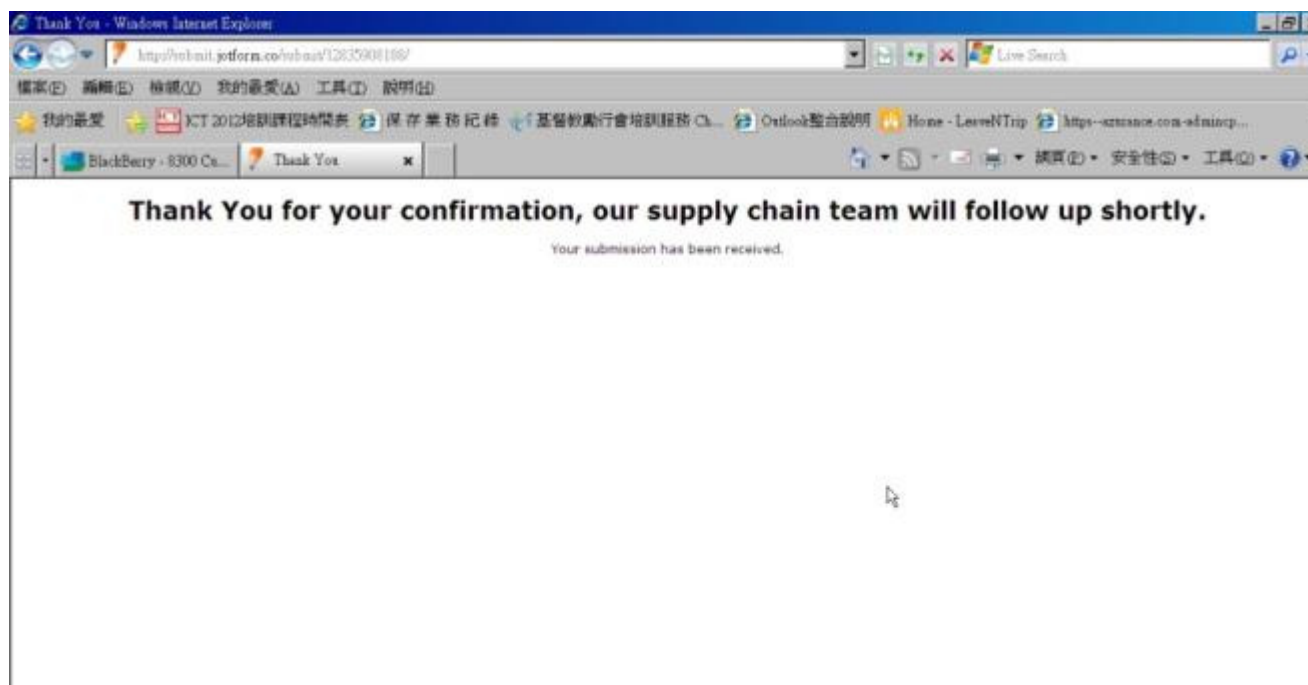
打開訂單確認書后, 如果訂單上的資料, 有問題, 請:

1. 點擊 " Request for Change 要求修訂"
2. 在相對位置, 打並列出相關欄位修
3. 如修訂的內容太多, 可上傳修訂的文
4. 點擊 "Submit Form"



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範例 – 網站即時回覆



- 供應商無論“接受”或“要求修訂”訂單，網站都會有即時回覆 (*並未完成訂單確認)

範例 – 表格收取通知

Eorder@wings1980.com

SalesManager@longrichfactory.com

事件日期: 2011

Acknowledge of Order Notice (From Wings E Order Confirmation System)

電子訂單確認系統發出 - 訂單確認表格收取通知

/JotForm	
<u>Question</u>	<u>Answer</u>
E-mail	SalesManager@longrichfactory.com
PO Number:	1811PO10182R01
Accept / Request for change:	Accept
Price remark:	
Quantity remark:	
Date remark:	
Terms and Condition	Accept

- “Submit” 後10分鐘內 - 供應商指定電郵將收到表格收取通知



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